



## COST SHARE SPONSORS

*Expanding the Reach of VISTA Nationwide*

*Introducing . . .*

The New Cost Share

**No Paper Check Policy**

March 11, 2015



**Reminder:** The former Cost Share Help Desk is now a part of the National Service Hotline (NSH)

<p>Contact the National Service Hotline (NSH)          By calling 1-800-942-2677 or visiting  <a href="https://questions.nationalservice.gov">https://questions.nationalservice.gov</a>          for cost share questions concerning:</p>	<p>Contact your CNCS State Office          for cost share questions concerning:</p>
<ul style="list-style-type: none"> <li>• Payments made</li> <li>• Payment methods</li> <li>• Access to invoices/account statements in eGrants</li> <li>• eGrants technical requirements/problems</li> <li>• Refunds</li> <li>• Repayment agreements for delinquent accounts</li> <li>• General cost share feedback and recommendations</li> </ul>	<ul style="list-style-type: none"> <li>• Members listed/missing on an invoice</li> <li>• Member pay rates</li> <li>• Number of days billed on an invoice</li> <li>• Memorandum of Agreement terms</li> <li>• General cost share feedback and recommendations</li> </ul>

Whether you are contacting the NSH or your CNCS State Office, providing the following information will expedite a response to your inquiry:

- Sponsor name, exactly as it is stated on the memorandum of agreement
- EIN, Grant # or Application ID
- Simple statement of the issue and the resolution you seek
- Reference data (invoice/agreement number, copy of a pay.gov confirmation/both sides of a cashed check, etc.)
- Your contact email address and phone number

## Cost Share Overview

VISTA cost share was designed and is written into law as a reimbursement program. It makes it possible for CNCS, a federal agency, to expand the impact of VISTA beyond what can be accomplished with the funding from its annual appropriation. On average, cost sharing allows for 20% more VISTA members nationally to serve each year—that's more than 1,000 additional VISTA members a year.

### ***How does cost sharing work?***

- CNCS pays cost share members' living allowances throughout their service year with monies from a special fund that was created by Congress just for this purpose.
- CNCS then invoices the cost share sponsor for those payroll expenses that have been incurred and already paid to members by CNCS.
- The sponsor reimburses CNCS based on the charges outlined in the invoice it receives, and those sponsor payments are used to replenish the special VISTA cost share fund.
- That, in turn, makes it possible for CNCS to have the funds to issue future payroll checks for cost share members.

Obviously, the strength of such a repetitive cycle is dependent on sponsors making complete and timely reimbursement payments to CNCS.



## Invoices, Account Statements and Payment Options Summary

	Invoices	Account Statements	Payment Options
<b>Until 09/2012</b>	Mailed monthly	Did not exist	Pay.gov or check
<b>09/2012 to 12/2013</b>	Available monthly in eGrants	Did not exist	Pay.gov or check
<b>12/2013 to 04/2014</b>	Emailed bi-weekly	Emailed monthly	Pay.gov or check
<b>04/2014 forward</b>	Available bi-weekly in eGrants	Available monthly and on demand in eGrants	Pay Now, Pay.gov or check
<b>08/2014 forward</b>			Pay Now or check
<b>04/30/2015 forward</b>			Pay Now



A heartfelt thank you to all those sponsors out there who are already making electronic payments!

CNCS typically receives between **500 and 600** cost share payments a month.

February 2015 saw the highest volume of electronic payments to date—**71%**!

With everyone's help, we have no doubt we can reach 90% by April, 30, 2015.



## **No Paper Check Policy for Reimbursement Payments**

Effective April 30, 2015, the Corporation for National and Community Service (CNCS) is implementing a VISTA Cost Share No Paper Check Policy and will no longer accept reimbursement payments from sponsors made with paper checks.

Cost share sponsors will be required to make reimbursement payments electronically using the Pay Now functionality which is accessible by logging in to eGrants.



## ***Why Now?***

*The US Department of Treasury has actually been encouraging all federal agencies to adopt a no paper check policy for incoming payments since 2001.*

*CNCS has continued to accept payment by paper check for all of these years, though, because it wasn't until recently that we completed the important infrastructure and human capital investments needed to really make an electronic payment program successful.*

## **What's in It for me?**

- Elimination of the costs to the sponsor associated with producing and sending a paper check
- Faster posting of reimbursement payments to the cost share account statement (3-5 days versus 20+ days with a paper check)
- **More accurate posting of reimbursement payments to the cost share account statement because the correct invoice and agreement information is pre-populated on the electronic payment form**
- Ability for sponsor to pay electronically by credit card or ACH debit (payment from a checking or savings account)
- Increased availability of CNCS staff to research and answer sponsor questions about cost share account statements due to faster processing of cost share payments



## Payment Timeline and Terms

Cost share sponsors are invoiced every two weeks for agreed-upon expenses for each active AmeriCorps VISTA cost share member assigned to the sponsor over the previous member pay period.

Based on the terms of the cost share Memorandum of Agreement, sponsors have 30 days from the date the invoice becomes available in eGrants to make a reimbursement payment to CNCS for the full amount invoiced.

Effective April 30, 2015, CNCS will require that cost share sponsors make reimbursement payments electronically using the Pay Now functionality in eGrants, unless they can demonstrate special circumstances that doing so would be extremely difficult or is for some reason prohibited for the sponsoring organization.



## Exception Request Process

Sponsors that can demonstrate the requisite special circumstance should complete and submit a Cost Share No Paper Check Policy Exception Request to [PaymentExceptionRequest@cns.gov](mailto:PaymentExceptionRequest@cns.gov).

The form will be available on the VISTA Campus after March 13, 2015 and can be accessed using the search term “cost share.”

CNCS will respond to all requests in writing within 10 business days.



## **Exceptions will *not* be approved based on the convenience or preference of the sponsor. For what reasons *would* an exception be approved?**

- Written rule/law/regulation/policy prohibiting one or more elements of the electronic payment process using the Pay Now functionality in eGrants.
- Technical issue preventing successful electronic payment using the Pay Now functionality in eGrants.

Before a sponsor submits a request based on some sort of *technical issue* that is preventing them from successfully making an electronic payment, the sponsor must contact the National Service Hotline and ask for their assistance with resolving the technical issue. Through discussions with the National Service Hotline, we have come to feel confident that the National Service Hotline is going to be able to help sponsors resolve most, if not all, issues. In the unlikely event they are not able to help you, simply submit the exception request form and include the ticket number that the NSH assigned to your issue when you contacted them.

- Other good cause that is not convenience or preference.



## Allowable Reimbursement Options

	Electronic CREDIT/DEBIT CARD Payment	Electronic ACH DEBIT Payment	<i>*Under Consideration*</i> Electronic PAPER CHECK Payment	Electronic PRE-AUTHORIZED CREDIT CARD Payment	Electronic PRE-AUTHORIZED ACH DEBIT Payment	Manual PAPER CHECK Payment
<i>Who may use this payment method?</i>	Any Cost Share Sponsor			Sponsors approved by CNCS to participate in the pre-authorized payment pilot program		Only sponsors with an approved Exception Form on file with CNCS may pay by manual paper check
<i>How does this payment option work?</i>	The Sponsor enters payment info in eGrants work?		The Sponsor prints the paper check, enters the paper check info in eGrants, and destroys the paper check	The Sponsor provides payment info to CNCS one time and authorizes CNCS to draw down the amount due each time a new invoice is generated		The Sponsor mails a paper check to CNCS; the check is processed manually by CNCS
<i>Considerations</i>	Cards accepted: <ul style="list-style-type: none"> <li>• Visa credit or debit</li> <li>• MasterCard credit or debit</li> <li>• American Express credit</li> <li>• Discover and Discover-branded credit</li> </ul>	A Sponsor enrolled in an ACH Debit Block program must contact its bank to have CNCS's company ID added to its "allowed" list prior to making any ACH payments to CNCS	A Sponsor enrolled in an ACH Debit Block program must contact its bank to have CNCS's company ID added to its "allowed" list prior to making any electronic paper check payments	Cards accepted: <ul style="list-style-type: none"> <li>• Visa credit or debit</li> <li>• MasterCard credit or debit</li> <li>• American Express credit</li> <li>• Discover and Discover-branded credit</li> </ul>	A Sponsor enrolled in an ACH Debit Block program must contact its bank to have CNCS's company ID added to its "allowed" list prior to making any ACH payments to CNCS	It takes an average of 20 business days for a paper check to reach CNCS by mail, be irradiated, and be posted.
<i>Payment will immediately show as "Pending" on Account Statement</i>	Yes	Yes	Yes	Yes	Yes	No
<i>How do I sign up?</i>	It is not necessary to sign up, but it is necessary to have an active eGrants account with the correct roles			Contact your CNCS State Office for more information		Approved Waiver Required—contact your CNCS State Office for more information



## AmeriCorps VISTA Cost Share Billing & Payment Sponsor Manual

Revised 03.06.2015



Available by week's end at  
[www.VISTACampus.gov](http://www.VISTACampus.gov):



# Using eGrants to Access Invoices and Account Statements and to Make Cost Share Reimbursement Payments

## *Who Needs an eGrants Account?*

<https://egrants.cns.gov/espan/main/login.jsp>

7/29/2014, 9:44 AM, EDT

**eGrants**

**LOGIN**

User Name

Password

Remember me

[Forgot your password? Get help](#)

[Don't have an eGrants account? Create an account](#)

[View system rules of behavior](#)

The Corporation for National and Community Service actively monitors this system and software activity to maintain system security, availability, and to ensure appropriate and legitimate usage. Any individual who intentionally accesses a Federal computer or system without authorization, and who alters, damages, makes unactioned modifications to, or destroys information in any Federal interest computer or exceeds authorized access, is in violation of the Computer Fraud and Abuse Act of 1986 (Public Law 99-474). Any evidence of possible violations of proper use or applicable laws found as a result of this monitoring may be turned over to Corporation Management and law enforcement. Any individual found to be in violation of the system proper use rules or law could be punished with loss of system access, fines and imprisonment. By proceeding, you hereby acknowledge your agreement with these terms and the system's rules of behavior and consent to such monitoring and informational retrieval for law enforcement and other official purposes.

[Login to eGrants](#)

[Click here to disable the pictures](#)

Each person who needs to:

- See invoices, and/or
- Make payments, and/ or
- Reconcile accounts

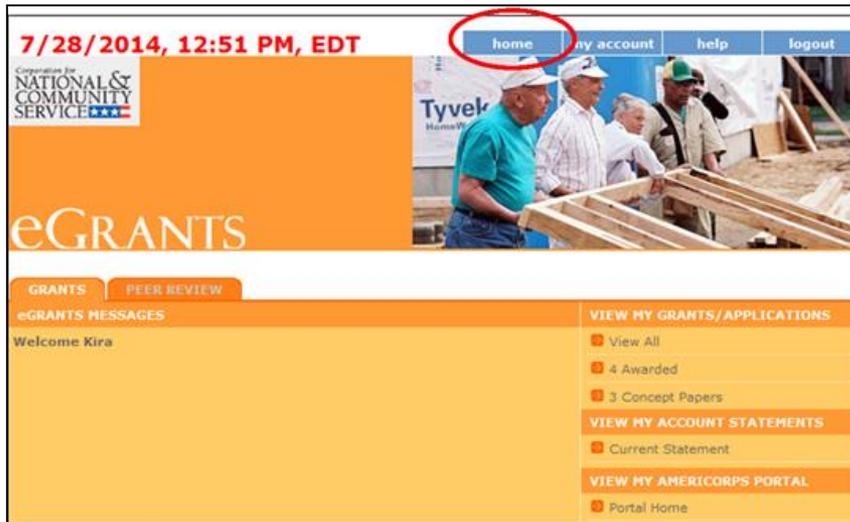
For example, if someone from your organization who is otherwise independent of your VISTA project, such as your CFO or accountant, makes your cost share reimburse payments, she would need an account.

Please **DO NOT** share usernames and passwords among multiple people in your organization, as it undermines the security of the system.

***\*\*\*New accounts are created from the eGrants login screen\*\*\****



## Access Cost Share Billing and Payment Info from the Home Page!



*If you log in to eGrants but don't see a Current Statement link on your homepage, it means you do not have the necessary roles assigned to your eGrants account.*

In order to be able to access the cost share account statement, invoices, and /or make an electronic payment, a Sponsor staff person needs the following roles:

- Either the 'Grantee' or 'Grantee without Budget' role, AND
- The 'View Cost Share Invoices' role.

## Navigating and Reading the Current Account Statement

eGRANTS					
VISTA COST SHARE ACCOUNT STATEMENT				Terms and Conditions	Welcome Julie
Sponsor Information					
Name	Address			EIN	
[Redacted]					
Agreement #10-046-A46122				Project #09VSAMA004	
Invoice Total	\$21,281.56	Payment Total	\$18,122.04		
		Balance	\$3,159.52	<a href="#">Pay Now</a>	
Agreement #09-046-A7225				Project #09VSAMA004	
Invoice Total	\$18,765.20	Payment Total	\$18,765.20		
		Balance	\$0.00	<a href="#">Pay Now</a>	
Sponsor Account Balance	Invoice Total	\$40,046.76	Payment Total	\$36,887.24	Sponsor EIN
		Balance	\$3,159.52	[Redacted]	
<a href="#">Previous Statements</a>					

***The Account Statement represents the most current billing and collection activity CNCS has on record for an organization.***

## Getting to Invoice-Level Detail

3/2/2015, 2:40 PM, EST

home my account help logout



eGRANTS

VISTA COST SHARE ACCOUNT STATEMENT Terms and Conditions Welcome Kira

Sponsor Information Click on an agreement number to see an expanded list of payments and invoices. Invoices in green text and marked with an asterisk are paid in full.

Name	Address	EIN

Agreement #14-046-A55120 Project #12VSANY007

Date	Invoice Number	Invoice Amount	Payment Number	Payment Amount	CNCS Reference
07/04/2014	*AT-14-201414-238	\$335.60			
07/18/2014	*AT-14-201415-202	\$587.30			
07/29/2014			0000002497	\$335.60	201407250023-1
08/01/2014	*AT-14-201416-200	\$587.30			
08/06/2014			0000002518	\$587.30	201408060012-1
08/15/2014	*AT-14-201417-176	\$587.30			

- An invoice summarizes the charges to a Sponsor for a particular period of time.
- Invoices are available in eGrants on the first Friday following the end of a Member pay period.
- Sponsors are responsible for accessing all invoices themselves in eGrants.
- Invoices are accessed through the account statement. Simply click on an agreement number to expand the agreement level detail to include all invoice and payment amounts. Click on an invoice to open the invoice PDF.

## Viewing an Individual Invoice



**VISTA COST SHARE INVOICE**

Invoice Date: 09/12/2014  
 Invoice Number: SN-14-201419-140  
 Agreement Number: 14-046-S55001  
 Agreement Period: 04/20/2014 to 04/18/2015  
 Project: 14VSSTN004

Current Charges	Pay Period Dates	Daily Rate	Days	Charge*
	08/24/2014 - 09/06/2014	30.51	14	427.14
	08/24/2014 - 09/06/2014	30.51	14	427.14
			28	854.28
Prior Adjustments				
	08/10/2014 - 08/23/2014	30.51	2	61.02
			2	\$61.02
			30	
<b>Invoice Amount</b>				<b>\$915.30</b>

\*Subsistence is equal to the number of days times a daily rate that can vary by member.

For questions concerning members listed/missing, pay rates, and/or the number of days billed on an invoice, please contact your CNCS State Program Office. For all other questions concerning cost share invoices or payment, call 202-606-7519 or email VISTAcostshare@cns.gov.

---

**Pay Now**

Click the Pay Now link above to submit your payment electronically via Pay.Gov. EIN: XXXXXXXXXX

To submit payment by check:  
 Send this payment slip with a check made payable to Agreement Number: 14-046-S55001

Invoice Number: SN-14-201419-140  
 CNCS Invoice Amount: \$915.30  
 AFMS/AR/Cost Share Due Date: 10/12/2014  
 1201 New York Avenue, N.W.  
 Washington, DC 20525

Note: Mail sent through the United States Postal Service to federal facilities may be delayed by the mail irradiation process.

[Terms and Conditions](#)



## Click the *Pay Now* Link to Initiate an Electronic Payment

On the Payment Slip of an invoice PDF:

**Pay Now**

Click the [Pay Now](#) link above to submit your payment electronically via Pay.Gov.

To submit payment by check:  
 Send this payment slip with a check made payable to [REDACTED] EIN: [REDACTED]

Agreement Number: 14-046-A55471  
 Invoice Number: AT-15-201425-245  
 Invoice Amount: \$1,170.61  
 Due Date: 01/04/2015

CNCS  
 AFMS/ARI/Cost Share  
 1201 New York Avenue, N.W.  
 Washington, DC 20525

Note: Mail sent through the United States Postal Service to federal facilities may be delayed by the mail irradiation process.

[Terms and Conditions](#)

On the current account statement, under each agreement:

eGRANTS

VISTA COST SHARE ACCOUNT STATEMENT Terms and Conditions Welcome Julie

Sponsor Information

Name	Address	EIN
[REDACTED]	[REDACTED]	[REDACTED]

Agreement #	Project #			
10-046-A46122	09VSAMA004			
Invoice Total	\$21,281.56	Payment Total	\$18,122.04	<a href="#">Pay Now</a>
Balance	\$3,159.52			
09-046-A7225	09VSAMA004			
Invoice Total	\$18,765.20	Payment Total	\$18,765.20	<a href="#">Pay Now</a>
Balance	\$0.00			

Sponsor Account Balance	Invoice Total	Payment Total	Sponsor EIN
	\$40,046.76	\$36,887.24	[REDACTED]
Balance		\$3,159.52	[REDACTED]

Previous Statements

**CNCS highly recommends paying from the invoice PDF to ensure your payment is applied against the invoice you intend to pay**



## Pay by Credit Card or ACH Transfer

https://sitegrants.cns.gov/espan/gr\_main/pay\_popup.jsp?agmtnbr=10-046-A46122&agmtid=461...

Corporation for NATIONAL & COMMUNITY SERVICE

### eGRANTS

Pay Balance for Invoice # AT-10-12-44008

cancel submit

Review the payment details below and click 'Submit' to begin your secure payment.

Name	Address	EIN
[REDACTED]		

Payment Information

Current Balance:	\$6,467.28
Payment Amount:	\$ 6,467.28

Credit Card

https://sitegrants.cns.gov/espan/gr\_main/pay\_popup.jsp?agmtnbr=10-046-A46122&agmtid=477...

Corporation for NATIONAL & COMMUNITY SERVICE

### eGRANTS

Pay Balance for Agreement # 10-046-A46122

cancel submit

Review the payment details below and click 'Submit' to begin your secure payment.

Name	Address	EIN
[REDACTED]		

Payment Information

Current Balance:	\$3,159.52
Payment Amount:	\$ 3,159.52

ACH Transfer

cancel submit



# Enter Your Payment Information

System Message  
The system has populated the Payment Date with the next available payment date.

Online Payment [Return to your originating application](#)

Step 1: Enter Payment Information 1 | 2

Pay Via Plastic Card (PC) (ex: American Express, Discover, Mastercard, VISA)

Required fields are indicated with a red asterisk \*

Account Holder Name: [Redacted] \*

Payment Amount: \$6,467.28

Billing Address: [Redacted] \*

Billing Address 2: [Redacted]

City: [Redacted]

State / Province: [Redacted]

Zip / Postal Code: [Redacted]

Country: United States \*

Card Type: Visa

Card Number: [Redacted] \* (Card number value should not contain spaces or dashes)

Security Code: [Redacted] \* [Help finding your security code](#)

Expiration Date: 05 / 2018 \*

Agreement Number: 10-046-A46122

Invoice Number: AT-10-12-44008

Select the "Continue with Plastic Card Payment" button to continue to the next step in the Plastic C

System Message  
The system has populated the Payment Date with the next available payment date.

Online Payment [Return to your originating application](#)

Step 1: Enter Payment Information 1 | 2

Pay Via Bank Account (ACH) [About ACH Debit](#)

Required fields are indicated with a red asterisk \*

Account Holder Name: [Redacted] \*

Payment Amount: \$3,159.52

Account Type: Business Checking \*

Routing Number: [Redacted] \*

Account Number: [Redacted] \*

Confirm Account Number: [Redacted] \*

Check Number: 1015

Routing Number      Account Number      Check Number

⑆0 26 94 6 76 3⑆      9 24 3 76 7 3 9 0⑆      1 2 3 4⑆

Payment Date: 06/13/2014

Agreement Number: 10-046-A46122

Invoice Number:

Select the "Continue with ACH Payment" button to continue to the next step in the ACH Debit Payment Process.

Note: Please avoid navigating the site using your browser's Back Button - this may lead to incomplete data being transmitted and pages being loaded incorrectly. Please use the links provided whenever possible.

100%



https://qa.pay.gov/ - Online Payment - Microsoft Internet Explorer provided by CNCS

**Online Payment** [Return to your originating application](#)

**Step 2: Authorize Payment** 1 | 2

**Payment Summary** [Edit this information](#)

Address Information	Account Information	Payment Information
Account Holder Name: [REDACTED] Billing Address: [REDACTED] Billing Address 2: [REDACTED] City: [REDACTED] State / Province: [REDACTED] Zip / Postal Code: [REDACTED] Country: USA	Card Type: Visa Card Number: [REDACTED] Agreement Number: 10-046-A46122 Invoice Number: AT-10-12-44008	Payment Amount: \$6,467.28 Transaction Date 06/12/2014 11:44 and Time: EDT

**Email Confirmation Receipt**  
To have a confirmation sent to you upon completion of this transaction, provide an email address and confirmation below.

Email Address:

Confirm Email Address:

CC:  Separate multiple email addresses with a comma

**Authorization and Disclosure**  
Required fields are indicated with a red asterisk \*

I authorize a charge to my card account for the above amount in accordance with my card issuer agreement.  \*

Press the "Submit Payment" Button only once. Pressing the button more than once could result in multiple transactions.

**Note:** Please avoid navigating the site using your browser's Back Button - this may lead to incomplete data being transmitted and pages being loaded incorrectly. Please use the links provided whenever possible.

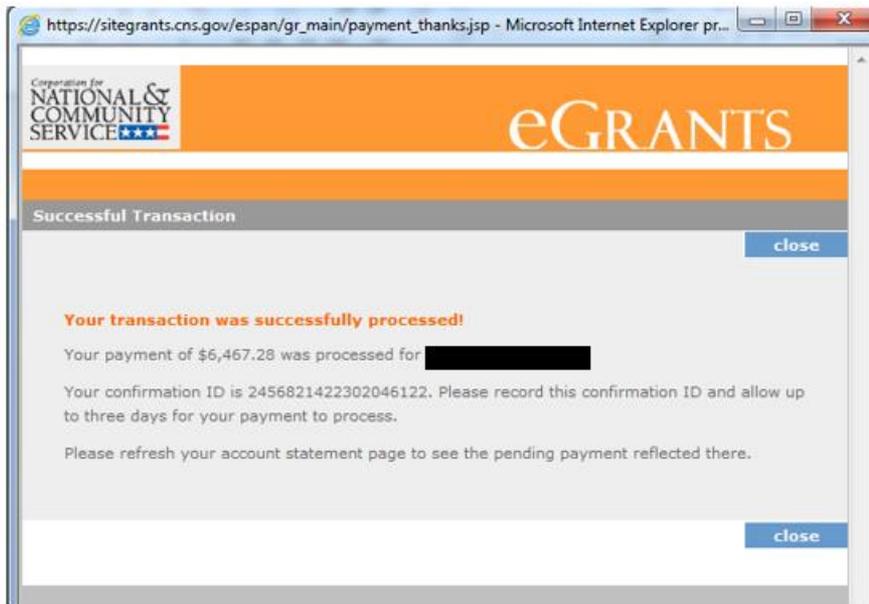
100%

# Authorize Your Payment



## Transaction Successful

Note the last sentence on the message. When you click on the close button on the eGrants Successful Transaction screen, you will be taken back to the current account statement. A new payment will be illustrated as a Pending Payment. Pending Payment amounts are not included in the Payment Total for an agreement or for the bottom line balance of the account statement.



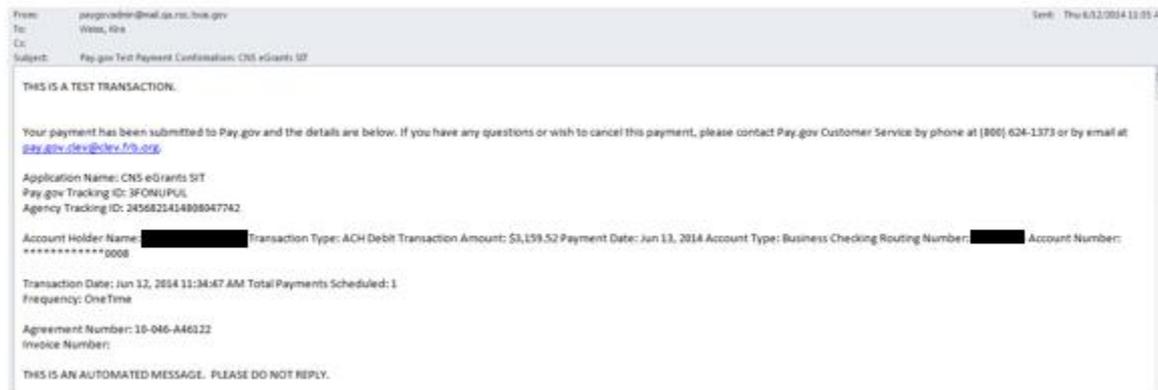


eGRANTS					
VISTA COST SHARE ACCOUNT STATEMENT			Terms and Conditions		Welcome Julie
Sponsor Information					
Name	Address		EIN		
[REDACTED]					
Agreement #10-046-A46122				Project #09VSAMA004	
	Invoice Total	\$21,281.56	Payment Total	\$18,122.04	
			Balance	\$3,159.52	<a href="#">Pay Now</a>
06/12/2014			Pending Payment	\$3,159.52	2456821402456047742
06/12/2014			Pending Payment	\$3,159.52	2456821414808047742
06/12/2014			Pending Payment	\$6,467.28	2456821422302046122
Agreement #09-046-A7225				Project #09VSAMA004	
	Invoice Total	\$18,765.20	Payment Total	\$18,765.20	
			Balance	\$0.00	<a href="#">Pay Now</a>
Sponsor Account Balance	Invoice Total	\$40,046.76	Payment Total	\$36,887.24	Sponsor EIN
			Balance	\$3,159.52	[REDACTED]
<a href="#">Previous Statements</a>					

## View Pending Payments



**The email confirmation you will receive from Pay.gov,  
if you entered an email address on the authorizing screen.**





## Rejected or Declined Payments Can Be Due to:

- Wrong address information provided for a credit card payment
- Wrong security code provided for a credit card payment
- Insufficient funds
- Wrong account or routing number provided
- ACH Debit Block—Automatic debits to a business account may be blocked by a bank. This security feature is called an ACH Debit Block, ACH Positive Pay, or ACH Fraud Prevention Filters. A Sponsor enrolled in such a program provides a list of allowed company IDs to its bank, and the bank only allows automatic debits to entities on the list. If the company ID accompanying a request for an automatic debit is not on the allowed list, the payment is rejected. **A Sponsor enrolled in an ACH Debit Block program must contact its bank to have CNCS's company ID (9555000105) added to its "allowed" list prior to making any ACH payments to CNCS.**

1. Log in to eGrants: <a href="https://egrants.cns.gov/espan/main/login.jsp">https://egrants.cns.gov/espan/main/login.jsp</a> → You will be taken to your Homepage
2. Click on "Current Statement" → The VISTA Cost Share Account Statement will open
3. Click on the most recent Agreement # → A list of all invoices for that particular agreement will open
4. Click on the most recent Invoice # → The invoice itself will open as a PDF
5. Click on the blue "Pay Now" link on the payment slip → The Pay Now functionality will launch
6. Select "Credit Card" or "ACH Transfer," and click "Submit" → Step 1 of the Online Payment process will open
7. Enter required information, and click on the Continue button → Step 2 of the Online Payment process will open
8. Review payment information, enter an email address, click on authorization radio button, and click "Submit Payment" → Successful Transaction message opens
9. Click on "Close" on the Successful Transaction message → Successful Transaction message closes and you will be taken back to the VISTA Cost Share Account Statement
10. View the Pending Payment message on the VISTA Cost Share Account Statement
11. Open your email program to view the Payment Confirmation email

## Using the Pay Now Functionality: A One-Page Summary

Find it in the new Sponsor Manual

The image shows the cover of the "AmeriCorps VISTA Cost Share Billing & Payment Sponsor Manual" (revised 03.06.2013) and a screenshot of the VISTA Campus website. The website navigation menu includes "ABOUT VISTA", "LIFE AS A VISTA", and "THE WORK". A blue arrow points to the "THE WORK" link in the menu.



*AmeriCorps VISTA: Serve More. Learn More. Be More.*

**COST SHARE SPONSORS**  
Expanding the Reach of VISTA Nationwide

Revised 02.23.2015

### 2015 VISTA Billing & Payment Action Schedule\*

Pay Period	Covering the Period		Sponsor Verification Due in the Portal	Official Member Payday	Cost Share Invoice Available in eGrants	Payment Due No Later than (30 days after invoice is available)
201501	1/11/2015	to 1/24/2015	1/22/2015	1/30/2015	1/30/2015	3/1/2015
201502	1/25/2015	to 2/7/2015	2/5/2015	2/13/2015	2/13/2015	3/15/2015
201503	2/8/2015	to 2/21/2015	2/19/2015	2/27/2015	2/27/2015	3/29/2015
201504	2/22/2015	to 3/7/2015	3/5/2015	3/13/2015	3/13/2015	4/12/2015
201505	3/8/2015	to 3/21/2015	3/19/2015	3/27/2015	3/27/2015	4/26/2015
201506	3/22/2015	to 4/4/2015	4/2/2015	4/10/2015	4/10/2015	5/10/2015
201507	4/5/2015	to 4/18/2015	4/16/2014	4/24/2015	4/24/2015	5/24/2015
201508	4/19/2015	to 5/2/2015	4/30/2015	5/8/2015	5/8/2015	6/7/2015
201509	5/3/2015	to 5/16/2015	5/14/2015	5/22/2015	5/22/2015	6/21/2015
201510	5/17/2015	to 5/30/2015	5/28/2015	6/5/2015	6/5/2015	7/5/2015

## Find it in the new Sponsor Manual

Available by week's end at  
[www.VISTACampus.gov](http://www.VISTACampus.gov):

AmeriCorps | Senior Corps | Social Innovation Fund | Volunteer Generation Fund