



# GREATER HOMEWOOD

COMMUNITY CORPORATION

**March 19, 2015**

Greater Homewood Community Corporation  
3503 N. Charles St  
Baltimore, MD 21218

Dear <NAME>:

It is my pleasure to offer you a placement as a VISTA volunteer with the <SERVICE SITE> beginning <START DATE>. We are delighted to extend this position to you, and to have you involved with our AmeriCorps\* VISTA program.

As a GHCC-sponsored VISTA, you will be subject to the rules, policies, procedures, and benefits described in the VISTA handbook. Your service with <SERVICE SITE> also means you are committing to 365 days of service (<START DATE THROUGH END DATE>). Accepting this placement will place certain restrictions on your ability to take on outside employment during your year of service. If you would like a review of any of these rules and policies, please contact <VISTA LEADER>.

By signing this letter in the space below, you are signifying your approval and understanding of service with <SERVICE SITE> and GHCC for one year.

Thank you for your commitment to the VISTA program, and we look forward to joining with you for a wonderful 365 days of service.

Sincerely,

Tyson W. Garith  
Director of Partnerships & Business Services  
Greater Homewood Community Corporation

Accepted: \_\_\_\_\_  
<VISTA CANDIDATE>

Date: \_\_\_\_\_

CC: <Supervisor>  
<Site>