VISTA Webinars

Welcome to

Planning Your Professional Development

Corporation for National & Community Service

AmeriCorps VISTA
Volunteers In Service To America

Dial: 888.483.1644 Passcode: 4559140

Where are you serving?

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Today's Agenda

- Your Tools for Success
  - Your VAD
  - The Individual Development Plan
  - The VISTA Campus
- Four Steps to Action
- VISTA Campus Exploration
- Questions

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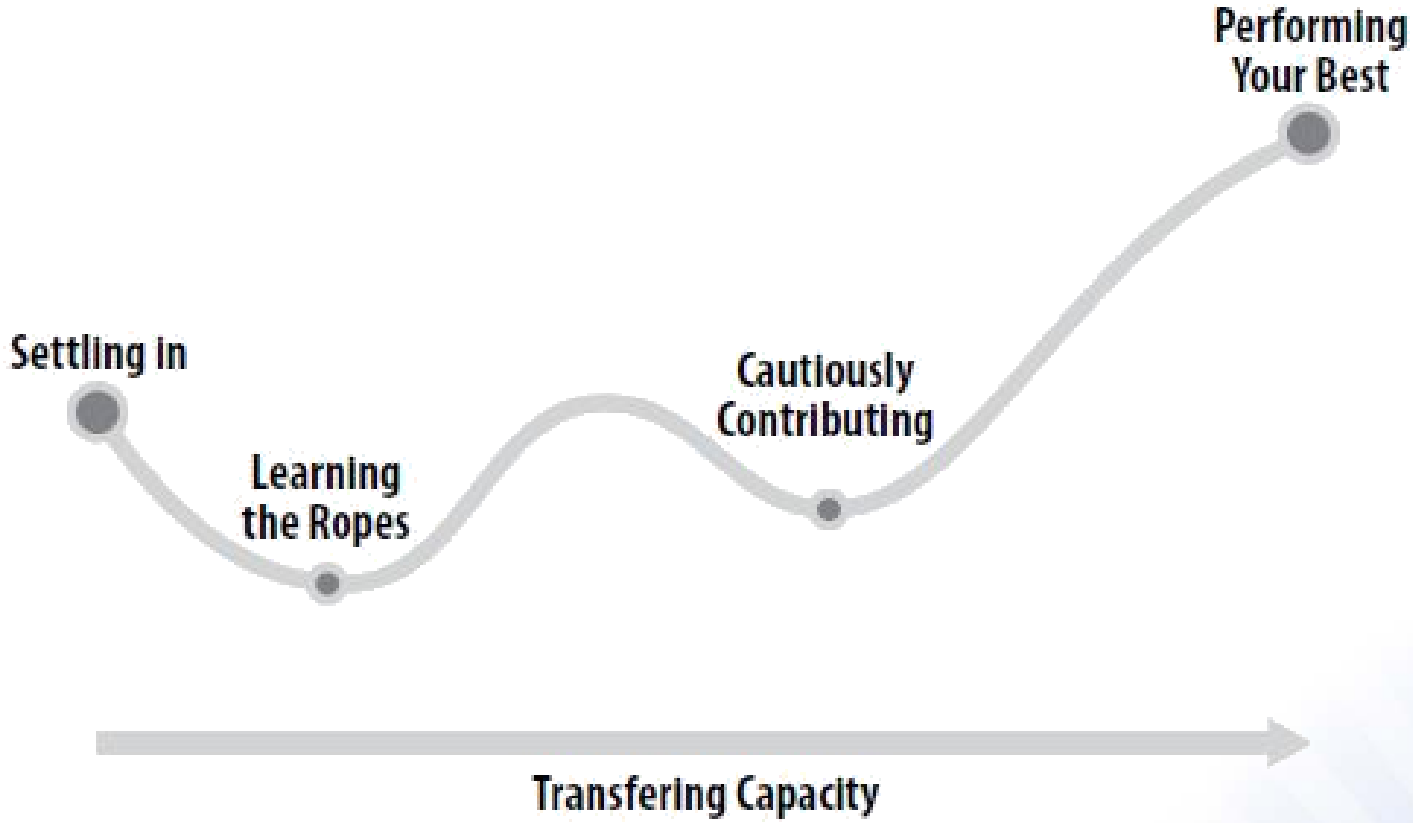
Your VISTA Year



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Your VAD

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Individual Development Plan

VISTA Individual Development Plan

	Knowledge and skills needed to accomplish VAD	Priority L M H	Learning Opportunities / Resources
1	*Fundraising*	*H*	*VISTA Campus – The Work – Fundraising*

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Four Steps to Action

Step 1: Get Settled

Step 2: Turn Your VAD Into Action

Step 3: Take Time to Learn and Grow

Step 4: Get Connected

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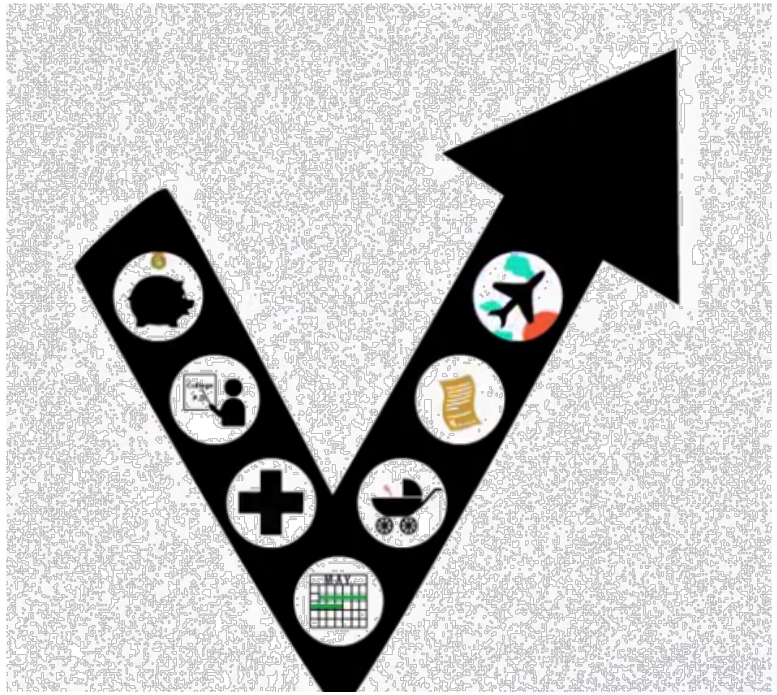
Step 1: Get Settled

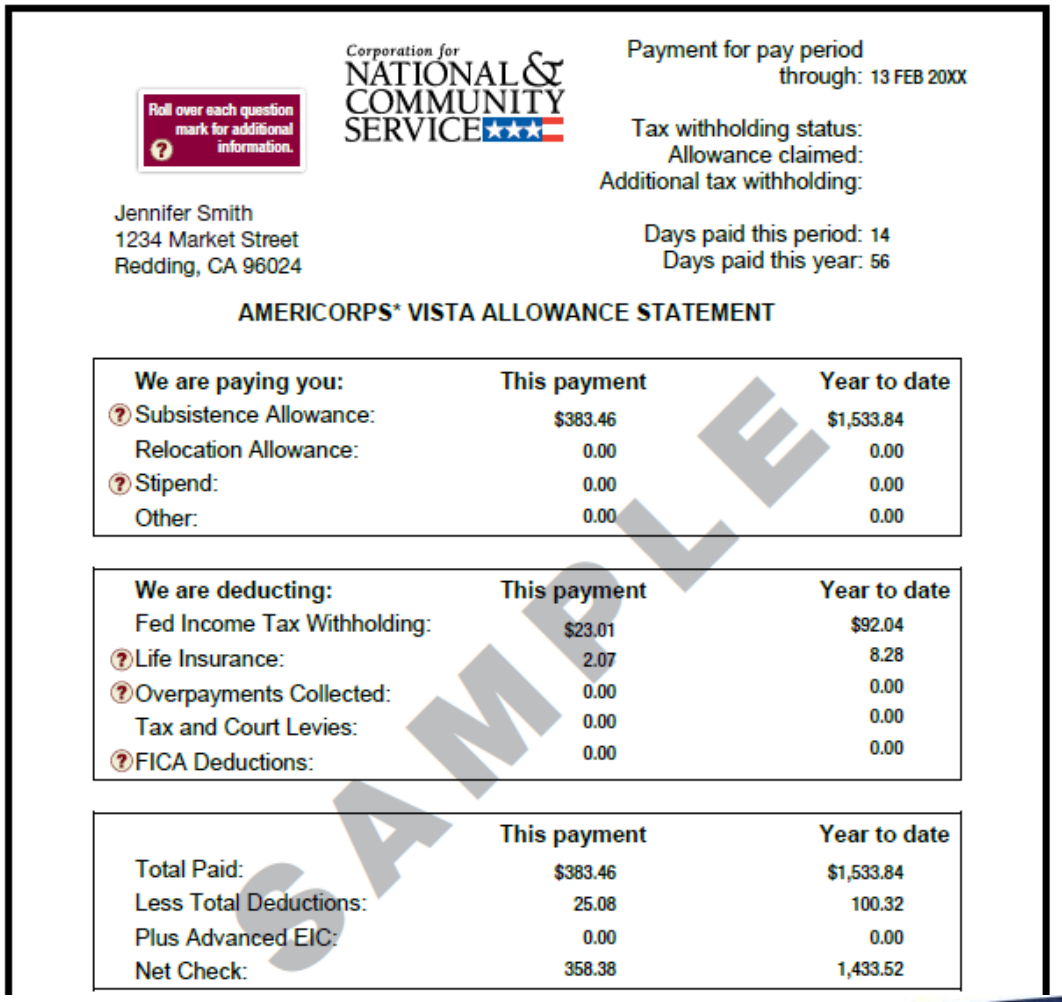
- Get to know the VISTA Member Handbook
- Meet with your VISTA supervisor
- Contact the VISTA Member Support Unit for benefit-related questions
- Connect with your State Office for support



Get Settled into Life as a VISTA

- VISTA Campus forums
- On-demand webinars
  - Living on the Living Allowance
  - Using the Education Award
  - Managing Student Loans

Living Allowance



Roll over each question mark for additional information.

Corporation for NATIONAL & COMMUNITY SERVICE

Payment for pay period through: 13 FEB 20XX

Tax withholding status:
Allowance claimed:
Additional tax withholding:

Jennifer Smith
1234 Market Street
Redding, CA 96024

Days paid this period: 14
Days paid this year: 56

AMERICORPS* VISTA ALLOWANCE STATEMENT

We are paying you:	This payment	Year to date
Subsistence Allowance:	$383.46	$1,533.84
Relocation Allowance:	0.00	0.00
Stipend:	0.00	0.00
Other:	0.00	0.00

We are deducting:	This payment	Year to date
Fed Income Tax Withholding:	$23.01	$92.04
Life Insurance:	2.07	8.28
Overpayments Collected:	0.00	0.00
Tax and Court Levies:	0.00	0.00
FICA Deductions:	0.00	0.00

	This payment	Year to date
Total Paid:	$383.46	$1,533.84
Less Total Deductions:	25.08	100.32
Plus Advanced EIC:	0.00	0.00
Net Check:	358.38	1,433.52

SAMPLE

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National Service Forbearance

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Forbearance Request

To complete your Forbearance request, please verify that your personal information is correct, select the term of service for which you are requesting Forbearance (if more then one), and select the Institution from which you are requesting Forbearance. Upon completing the form, click the "submit" button to forward your request.

Click here for help.

My Information

Name:
Date of Birth:
NSPID:
SSN:
E-mail:

Permanent Address:

Home Phone Number:
Work or Other Phone Number:

Mailing Address:

Home Phone Number:
Work or Other Phone Number:

* Term of service: 11/13/2010 to 11/12/2011

Institution Information *(Search for Institutions)*

Please select an institution to send this request to by clicking the "Search Institutions" link above.

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Get Settled in Your Organization

- Have regular meetings with your supervisor
- Review organizational documents
- Explore what's been done before
- Get to know your coworkers

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Step 2: Turn Your VAD into Action

- Create a plan of action for the year
- Develop goals and objectives with your supervisor
- Keep your VAD in an accessible place
- Develop a system to ensure the continuity and sustainability of your work

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VISTA Impact Reporting Tool

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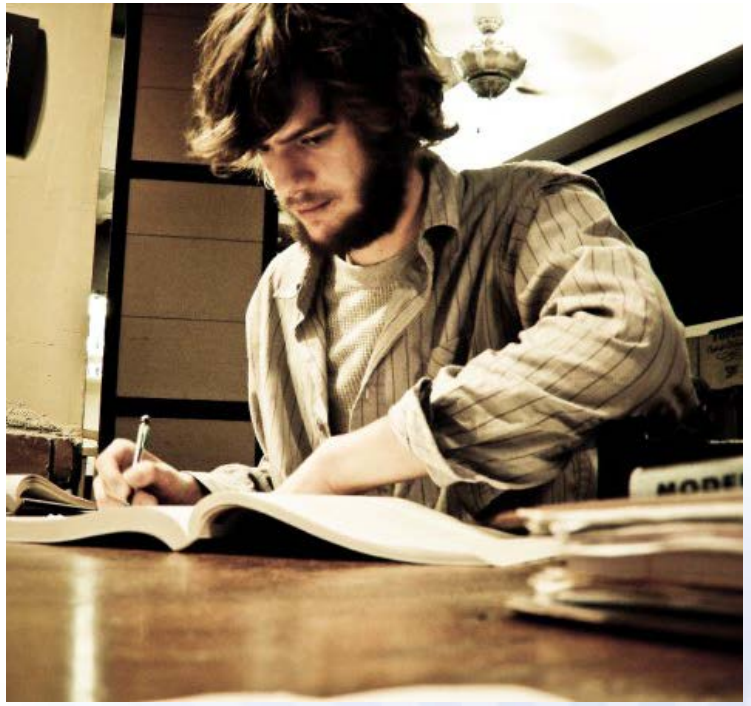
Step 3: Take Time to Learn and Grow

- Search “The Work” section on the VISTA Campus for resources
- Take a VISTA Campus tutorial
- Attend a VISTA webinar or watch on demand
- VISTA Blend course

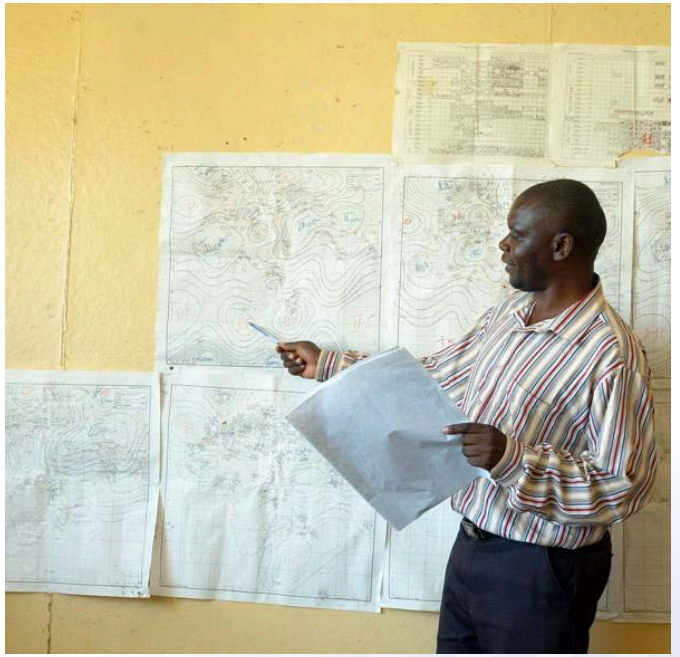
Learn Using Additional Resources

- Public libraries
- Free online educational opportunities
  - U.S. Census Bureau
  - Coursera
  - Khan Academy
  - Alison
  - Free Management Library
  - Alliance for Nonprofit Management



Learn Using Additional Resources

- Check your organization's professional affiliations & memberships
  - Foundation Center
  - Volunteer Match
  - Association of Fundraising Professionals
- Join a regional network or affinity group
  - Young Professionals Network



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Grow Using Associations & Certifications

Resource Development

- Association for Fund Raising Professionals
  www.afpnet.org
  www.afpnet.org/professional

Working with Volunteers

- Energize, Inc.
  www.energizeinc.com/directory
- Council for Certification in Volunteer Administration
  cvacert.org
- Points of Light
  www.pointsoflight.org

Communications and Marketing

- Public Relations Society of America
  www.prsa.org/Network/Communities/AssociationNonprofit

Curriculum and Training Development

- Association for Talent Development
  www.td.org

Developing and Empowering Community Leaders

- NeighborWorks America
  www.neighborworks.org/Training-Services

Your Local…

- Volunteer center
- United Way
- Chamber of Commerce
- Toastmasters International
- National organization's local chapters

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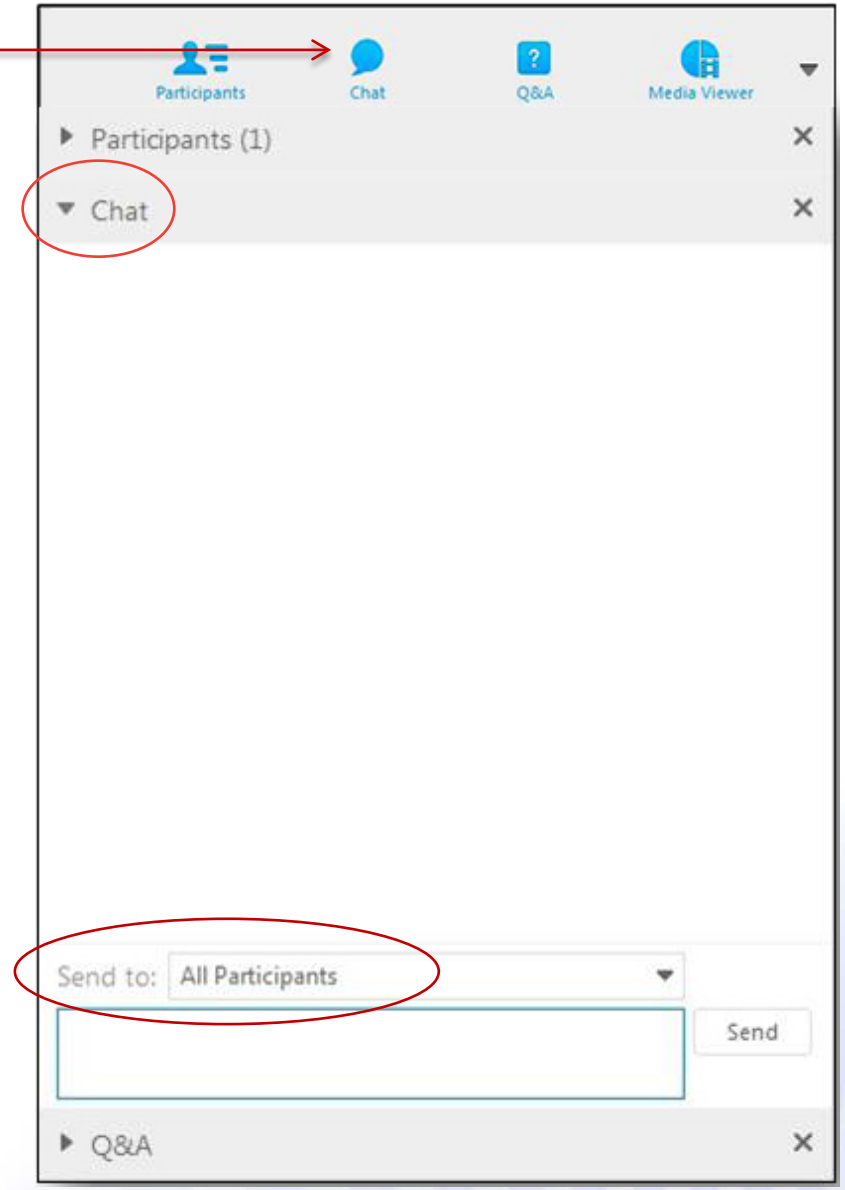
Share Your Thoughts

- What are resources you have used for professional development?

Click this button if you don't see the chat panel.



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Step 4: Get Connected

- Complete your VISTA Campus user profile
- Search the VISTA Map
- Contribute to the Campus forums
- Join us on social media
- Attend or arrange a VISTA Get Together
- Get in touch with local alumni

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Get Connected: Show Your VISTA Pride

- VISTA logo on business cards and email signature
- Decorate your space with VISTA gear
- Develop your minute message
- Share your VISTA photos and stories on social media

Get Connected to Your Community

- Participate in community events
- Meet with community leaders
- Get a community ambassador

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Four Steps to Action

Step 1: Get Settled

Step 2: Turn Your VAD Into Action

Step 3: Take Time to Learn and Grow

Step 4: Get Connected

Explore the VISTA Campus

Add this to my learning plan

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Explore the VISTA Campus

- Visit the Benefits page
- Add a resource to your Learning Plan
- Connect using Learning Connections, forums, and map

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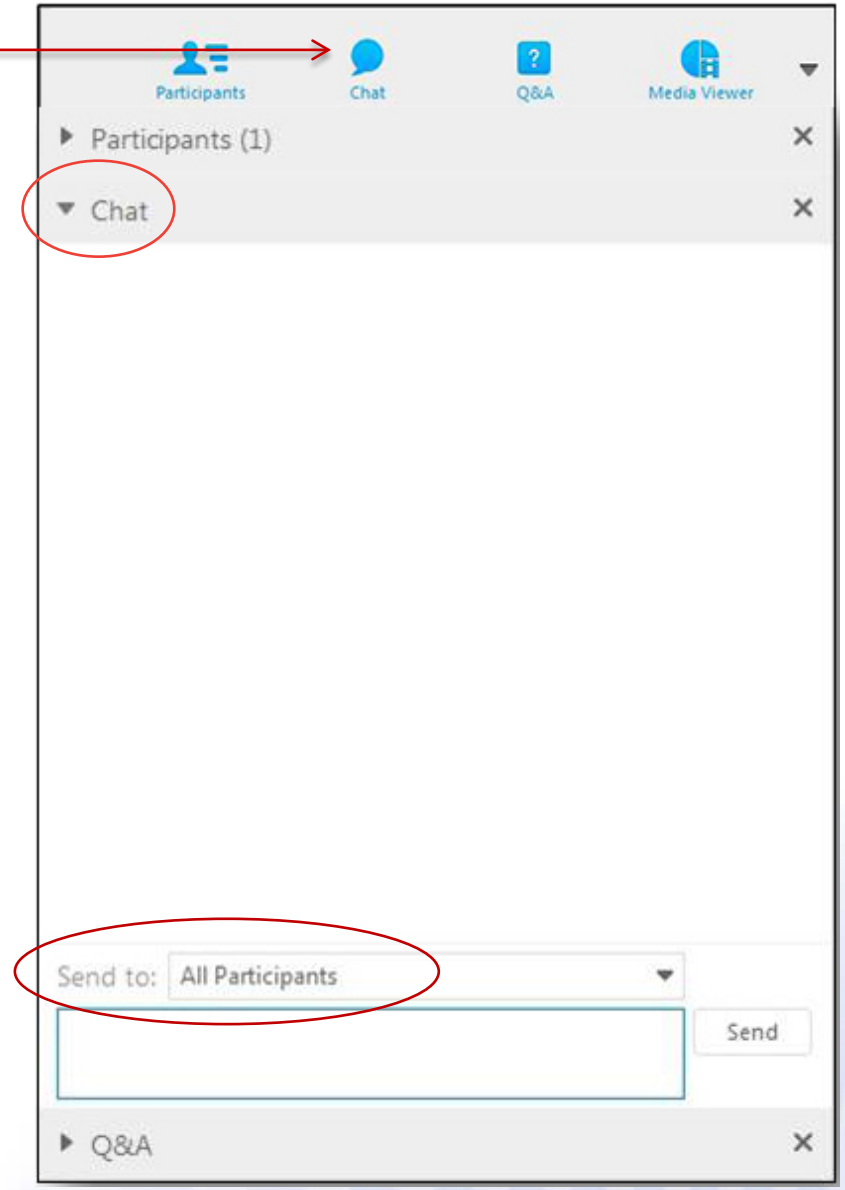
Share Your Thoughts

- What next step can you take today to continue your professional development journey?

Click this button if you don't see the chat panel.



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Your Next Steps

- Complete an Individual Development Plan
- Discuss your goals with your supervisor
- Add a resource to your Learning Plan
- Make a Learning Connection
- Investigate a professional organization

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Evaluation

- Please take a few moments to share your feedback through the quick poll on the right side of the screen.
- How can we improve these sessions? What topics should we include in future webinars?
- Thank you very much for your time and participation!

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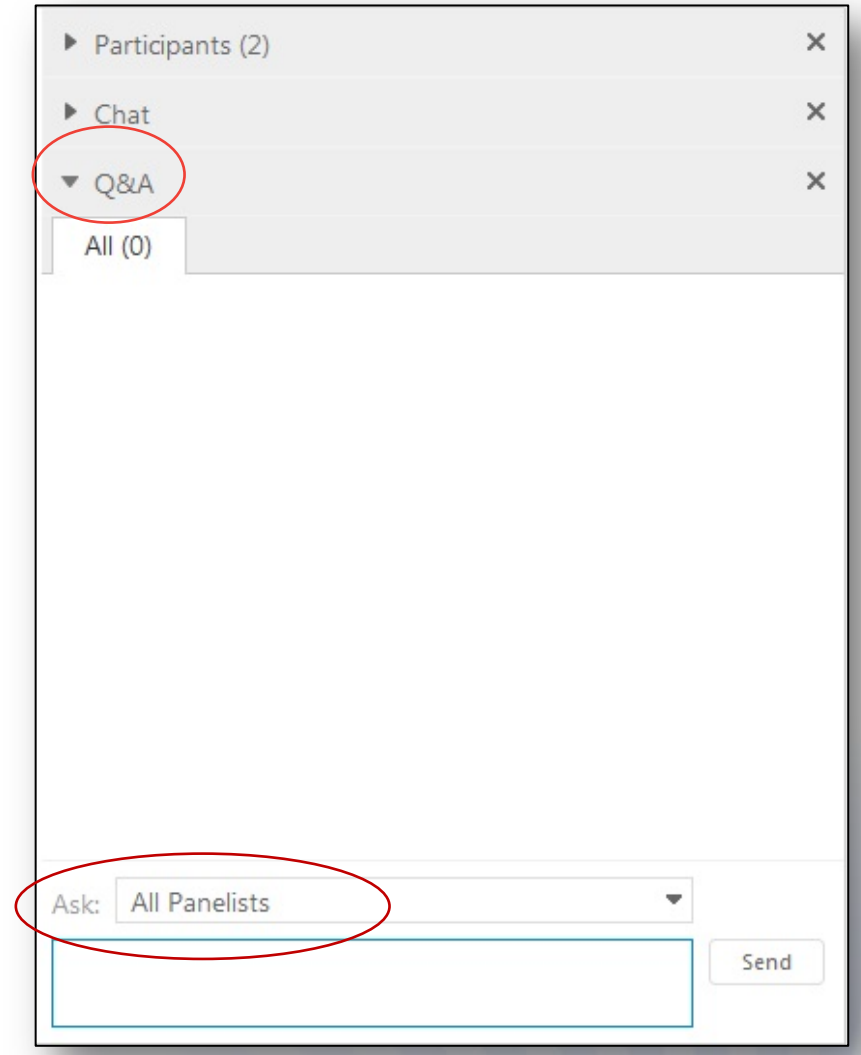
Questions

- To ask a question verbally, call in using the number on this slide and press *1
- To ask a question electronically, use the Q&A feature located in the bottom right corner of the screen.
- Please ask “All Panelists”



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Thank You for Your Participation!

If you have further questions or for more information, contact us:
VISTAwebinars@cns.gov

Our next webinar:

Using Project Management Techniques in Your VISTA Assignment

August 31, 2016

2:00pm Eastern

Visit the Webinars for VISTAs page on the VISTA Campus for a complete schedule of VISTA webinars

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