

## Living Allowance Calendar and Statement Information

<b>Period</b>	<b>Start Date</b>	<b>End Date</b>	<b>Direct Deposit Date</b>	<b>Period</b>	<b>Start Date</b>	<b>End Date</b>	<b>Direct Deposit Date</b>
201001	12/20/09	1/2/10	1/8/10	201014	6/20/10	7/3/10	7/9/10
201002	1/3/10	1/16/10	1/22/10	201015	7/4/10	7/17/10	7/23/10
201003	1/17/10	1/30/10	2/5/10	201016	7/18/10	7/31/10	8/6/10
201004	1/31/10	2/13/10	2/19/10	201017	8/1/10	8/14/10	8/20/10
201005	2/14/10	2/27/10	3/5/10	201018	8/15/10	8/28/10	9/3/10
201006	2/28/10	3/13/10	3/19/10	201019	8/29/10	9/11/10	9/17/10
201007	3/14/10	3/27/10	4/2/10	201020	9/12/10	9/25/10	10/1/10
201008	3/28/10	4/10/10	4/16/10	201021	9/26/10	10/9/10	10/15/10
201009	4/11/10	4/24/10	4/30/10	201022	10/10/10	10/23/10	10/29/10
201010	4/25/10	5/8/10	5/14/10	201023	10/24/10	11/6/10	11/12/10
201011	5/9/10	5/22/10	5/28/10	201024	11/7/10	11/20/10	11/26/10
201012	5/23/10	6/5/10	6/11/10	201025	11/21/10	12/4/10	12/10/10
201013	6/6/10	6/19/10	6/25/10	201026	12/5/10	12/18/10	12/24/10

Living allowances received by U.S. Treasury checks will arrive approximately five days after the direct deposit date. Unless pre-approved by your state office, you must receive your living allowance through direct deposit. To set up direct deposit, go to [my.americorps.gov](http://my.americorps.gov). If your direct deposited living allowance payment does not arrive by the date listed, contact the VSMU at 866-473-5733.

Deposit dates may differ if your disbursement is from a grant given to your sponsoring organization.



Payment for pay period through: 13 FEB 2010

Tax withholding status:  
Allowance claimed:  
Additional tax withholding:

Jennifer Smith  
1234 Market Street  
Redding, CA 96024

Days paid this period: 14  
Days paid this year: 56

**AMERICORPS\* VISTA ALLOWANCE STATEMENT**

<b>We are paying you:</b>	<b>This payment</b>	<b>Year to date</b>
? Subsistence Allowance:	\$383.46	\$1,533.84
Relocation Allowance:	0.00	0.00
? Stipend:	0.00	0.00
Other:	0.00	0.00

<b>We are deducting:</b>	<b>This payment</b>	<b>Year to date</b>
Fed Income Tax Withholding:	\$23.01	\$92.04
? Life Insurance:	2.07	8.28
? Overpayments Collected:	0.00	0.00
Tax and Court Levies:	0.00	0.00
? FICA Deductions:	0.00	0.00

	<b>This payment</b>	<b>Year to date</b>
Total Paid:	\$383.46	\$1,533.84
Less Total Deductions:	25.08	100.32
Plus Advanced EIC:	0.00	0.00
Net Check:	358.38	1,433.52

Stipend accrued this pay period: \$0.00  
 Stipend paid this pay period: 0.00  
 Current stipend balance: 0.00

VISTA members contact the VMSU at 866-473-5733 / NCCC members contact the MSS at your campus

**Notice- NO UNEMPLOYMENT INSURANCE COVERAGE PROVIDED**  
These payments are not wages under federal or state unemployment compensation laws (45 USC 5055)

# VISTA Living Allowance Frequently Asked Questions

## Starting Service

### **When do I get my first living allowance payment?**

You will receive your first living allowance payment 2 to 3 weeks after the last day of your Pre-Service Orientation (PSO). It depends when your PSO falls in the living allowance schedule. If your PSO ends on a pay period end date, you will receive your first living allowance payment in 2 weeks. If your PSO ends a week before an end date, you will receive your first living allowance in 3 weeks. You will never receive your first living allowance payment the week after PSO. See the living allowance schedule to check the pay period end dates.

### **When will I get reimbursed for my moving and/or baggage costs?**

Moving costs, including baggage, take 8 weeks from when the vouchers are signed and are separate direct deposits from the living allowance.

### **When will I get my PSO travel reimbursement?**

PSO travel reimbursements also take 8 weeks from when the vouchers are signed and are separate direct deposits from the living allowance. These vouchers are usually signed by the VISTA at PSO.

### **When will I get my settling-in allowance (or relocation allowance as it is sometimes called)?**

If you have a settling in allowance coming to you, it will be included in your first living allowance.

## During Service

### **When do I get paid?**

Please see the 2010 living allowance calendar on the VISTA Campus or in the VISTA resources section of your PSO binder. You are paid every two weeks, and the official pay day is Friday. These will be direct deposited into your account.

### **How can I view my Living Allowance Statements online?**

Go to [My AmeriCorps](#) and click on My Living Allowance from your member home page. Living allowance statements are in the first box under your member information.

### **What address is listed on the allowance statement?**

The address listed is your project address (the address of where you are serving).

### **Why does the "Stipend" line amount list \$0.00?**

If you selected the Eli Segal Education Award, this line amount will always be \$0.00. If you selected the stipend, it will show how much of the stipend accrued during each pay period.

### **Why weren't any taxes withheld? Am I having enough taxes taken out?**

The taxes that are withheld are based on the W-4 you completed at the beginning of service. The more allowances on your W-4 means less taxes will be withheld. If you feel like the taxes being withheld are not going to be enough to cover what you will owe, make a note of what is on your W-4 and contact the IRS. You can make changes to your withholding by filling out another W-4 through [My AmeriCorps](#).

## Close of Service (COS)

### **How can I get reimbursed for my travel back to where I moved from after my year of service?**

Close of service travel and baggage vouchers will be sent to the email address listed in the portal at the beginning of your last month of service. Reimbursements for travel and baggage take up to 8 weeks once vouchers are signed. This will come as a payment separate from your living allowance payment and will be direct deposited.

### **If I selected the end of service stipend, when will I get that?**

The stipend is generally disbursed automatically with the last two living allowance payments, provided that service is completed as scheduled and end-of service documents are completed properly and submitted to the Corporation State Office. VISTAs who continue in AmeriCorps VISTA immediately after completing a year of service will receive their stipend for the first year in the final pay period for that term of service, provided all documentation has been completed and submitted on a timely basis.

For information regarding the Eli Segal Education Award and further discussion of the financial support VISTAs can receive, please refer to Chapter 5 and Chapter 14 of the [VISTA Member Handbook](#). If you have additional questions, please contact the VISTA Member Support Unit at (866) 473-5733 or email them at [VISTAMemberSupportUnit@cns.gov](mailto:VISTAMemberSupportUnit@cns.gov).