

Workarounds for Issues in Saving & Submitting a VAD in eGrants

Summary: Some users may have an issue with the creation of a VAD in eGrants due to the version of the browser that is being used. It is recommended that users always use Internet Explorer (IE) when working in a CNCS application as that is the compatible browser. However, we have found that the “Save and Submit” button on the “Create VAD” screen in eGrants (below) does not work when a user is on Internet Explorer Version 10 or above, nor will it work any other browser such as Safari, Firefox etc. This prevents Sponsors from creating VADs for their projects.

“Save and Submit” button on Create VAD Page:



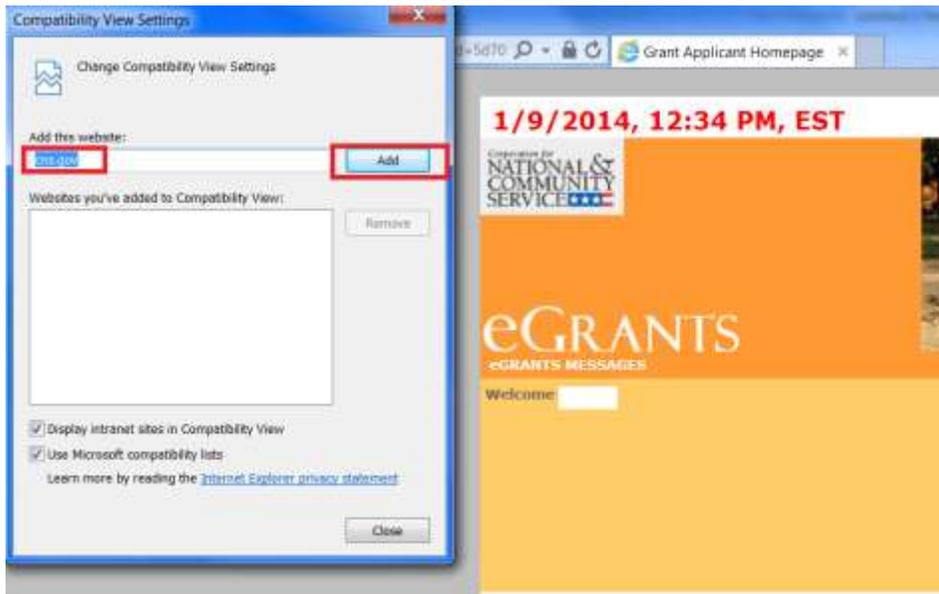
Two workarounds for this issue are described in this document. Please use the corresponding workaround depending on which version of Internet Explorer you are using.

Workaround for Internet Explorer v11

1. Go to your **eGrants homepage** and log in.
2. Click on the “Gear” symbol in the upper right hand corner of the screen.
3. Click on “Compatibility Settings.”



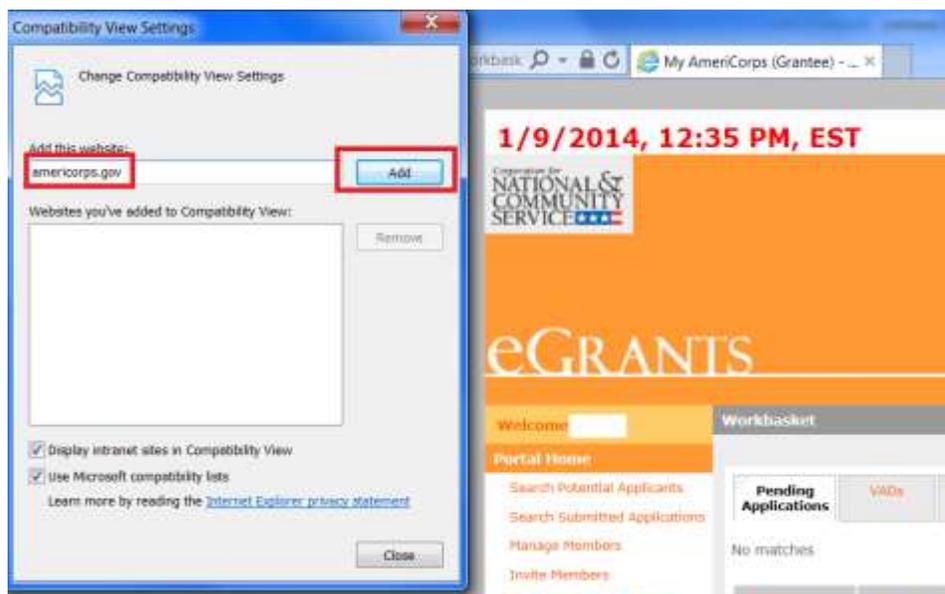
4. The URL for the page will be populated (cns.gov).
5. Click “Add” then close the window.



6. Click on **“Portal Home”** in the eGrants Application.
7. Click on the **“Gear”** symbol in the upper right hand corner of the screen.
8. Click on **“Compatibility Settings.”**

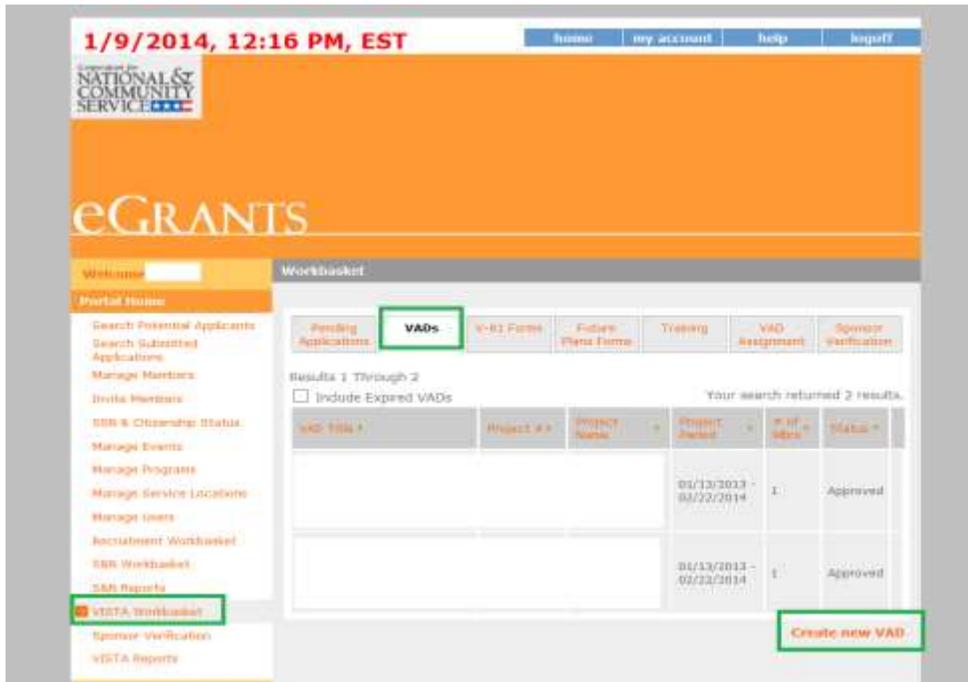


9. The URL for the page will be populated (americorps.gov).
10. Click **“Add”** then close the window.



Workaround for Sponsors using Internet Explorer v10

1. Go to your eGrants homepage and log in.
2. Click on the following links: Portal Home → VISTA Workbasket → VADs tab.
3. Click the “Create New VAD” link.



4. Click the “Broken page” icon at the top of the screen in the address bar.
5. Enter VAD information and then click Save & Submit.

