

AmeriCorps VISTA Assignment Description (VAD)

VISTA Project: River City Senior Center	VISTA Member Name: Harold Wong
Site Name: <u>River City Senior Center</u>	Assignment Area: Seniors, Transportation and Housing
	Date: October 6, 2010

VISTA Member Activities and Steps Checklist	Planned Period of Work
Goal (from VISTA Project Plan): Build the capacity of local organizations to expand critical services in transportation and housing for low-income seniors in River City.	
<p>Activity 1: Complete local community needs assessment in the areas of senior transportation and housing.</p> <p style="margin-left: 20px;">Step 1: Work with Community Relations Director to establish the scope and a list of local contacts to advise and assist with needs assessment</p> <p style="margin-left: 20px;">Step 2: Engage key individuals in government, neighborhoods, businesses & agencies in needs assessment</p> <p style="margin-left: 20px;">Step 3: Develop assessment plan (survey) and materials.</p> <p style="margin-left: 20px;">Step 4: Conduct needs assessment, compile assets inventory</p> <p style="margin-left: 20px;">Step 5: Submit needs assessment reports to Community Relations Director, including a baseline of transportation and housing resource for seniors available currently in the county, gaps in service, and supports available.</p>	October 2010 – December 2010
Activity 1 Comments/Summary of Accomplishments:	<p>Activity 1 Completed (date):</p> <p>_____</p>
<p>Activity 2: Develop information and recommendations that address key issues in senior transportation and housing as identified in the needs assessment.</p> <p style="margin-left: 20px;">Step 1: Engage key partners in developing recommendations that address key issues in senior housing.</p> <p style="margin-left: 20px;">Step 2: Submit report of recommendations for improved communication, coordination and collaborations/partnerships among agencies and programs in the area that deal with senior housing.</p> <p style="margin-left: 20px;">Step 3: Engage key allies in developing a community mobility management program including the development of an online Community Transportation Options Directory.</p> <p style="margin-left: 20px;">Step 4: Submit report on mobility management program to Community Relations Director, including recommendations for further development and funding.</p>	January 2011 – March 2011
Activity 2 Comments/Summary of Accomplishments:	<p>Activity 2 Completed (date):</p> <p>_____</p>
Activity 3: Explore and develop options with community partners that increase the number of seniors who receive services in transportation and housing.	

Project STAR**VISTA**

<p>Step 1: Participate on local boards, planning groups and committees addressing senior transportation and housing, with the recommendation of the Community Relations Director.</p> <p>Step 2: Develop outreach/education materials that increase seniors' awareness of options in transportation and housing.</p> <p>Step 3: Develop strategies to increase volunteer engagement with senior transportation and housing options as recommended in the reports.</p>	<p>March 2011 – September 2011</p>
<p>Activity 3 Comments/Summary of Accomplishments:</p>	<p>Activity 3 Completed (date): _____</p>
<p>Activity 4:</p> <p>Step 1:</p> <p>Step 2:</p> <p>Step 3:</p>	
<p>Activity 4 Comments/Summary of Accomplishments:</p>	<p>Activity 4 Completed (date): _____</p>