

VISTA Leaders

Optional Reading List

Self-Management and Development

- Can You Become a Creature of New Habits? by Janet Rae-Dupree, *The New York Times*, May 4, 2008 nytimes.com
http://www.nytimes.com/2008/05/04/business/04unbox.html?_r=1&scp=1&sq=Can%20You%20Become%20a%20Creature%20of%20New%20Habits?%20&st=cse
- How to Play to Your Strengths: Think Strategically about Yourself by Mitch McCrimmon, May 2007
http://businessmanagement.suite101.com/article.cfm/how_to_play_to_your_strengths
- How to Play to Your Strengths by Laura Morgan Roberts, Grethen Spreitzer, Jane Dutton, Robert Quinn, Emily Heaphy and Brianna Baxter. *Harvard Business Review*, January 2005
- Leadership Lessons of a Rock Climber by Jim Collins. Fast Company, 2003
www.fastcompany.com/magazine/77/rockclimber.html
- Play to Your Strengths by Gary Lockwood www.bizsuccess.com/articles/strengths.htm
- The Art of Managing Up by Wayne Turk
<http://tinyurl.com/287s4hz>

VISTA Leader Roles and Responsibilities

- VISTA Leader Role Monographs by Elaine K. Williams, Jean Carroccio, Kapila Wewegama, Ben Nowell, <http://vistacampus.org/mod/resource/view.php?id=1144>
- Project Management by Elaine K. Williams
http://vistacampus.org/file.php/14/VISTA_Leader_Roles_Responsibilities/PROJECT_MANAGEMENT_E_Williams.pdf
- Interviewing by Elaine K. Williams
<http://vistacampus.org/mod/resource/view.php?id=1212>
- Stepping Up to Supervision: Always a Big Adjustment, Now a Major Challenge by Mark Marone, Senior Research Manager and Chris Blouth, Senior Product Manager, AchieveGlobal

www.achievetglobal.com.sg/ (You will need to register with their site to access this article.)

Communication Skills and Techniques

- Seek First to Understand, Then to be Understood by Stephen R. Covey
<http://course1.winona.edu/lgray/el756/seek1st.html>
- Communication: The Core of Leading Effectively by Elaine K. Williams,
<http://vistacampus.org/mod/resource/view.php?id=1212>

Relationship Building

- Leadership Skills and Emotional Intelligence, Center for Creative Leadership, 2003
[Www.ccl.org/leadership/pdf/assessments/skills_intelligence.pdf](http://www.ccl.org/leadership/pdf/assessments/skills_intelligence.pdf)
- Brain, Mind, Consciousness and Learning: Leadership and Social Intelligence.
<http://brainandlearning.blogspot.com/2009/02/social-intelligence-and-leadership.html>
- Six Degrees of Lois Weisberg. By Malcolm Gladwell. New Yorker, 1999
www.Gladwell.com
- Social Intelligence and the Biology of Leadership by Daniel Goleman and Richard Boyatzis, *Harvard Business Review*, September 2008

Facilitative Problem Solving

- Why We Need New Ways of Thinking by Barry Boyce, *Shambala Sun*, September 2008
http://www.shambhalasun.com/index.php?option=com_content&task=view&id=3246&Itemid=247

Team / Group Mobilization

- The Discipline of Teams by Jon R. Katzenbach and Douglas K. Smith, *Harvard Business Review*, *The Best of HBR*, 2005
- Why Employees Should Lead Themselves by Jeffrey Pfeffer Business 2.0, January/February 2006
money.cnn.com/magazines/business2/business2_archive/2006/01/01/8368117/index.htm

Member Development

Addressed previously:

- Facilitator & Educator, and Mentor Monographs (VISTA Leader Roles)
- Leadership and Emotional Intelligence (Relationship Building)
- Play to Your Strengths (Self-Management)
- Can You Become a Creature of New Habits? (Self-Management)

Transition Management

- Ed Batista: Williams Bridges on Transition
www.edbatista.com/2008/08/transitions.html