



# Managing VISTAs: VISTA Campus & Other Resources

## VISTA Overview

VISTA Program Overview Customizable PPT

<https://www.vistacampus.gov/resources/vista-program-overview-customizable-powerpoint-presentation>

*Customize this PowerPoint presentation to introduce sub-site supervisors to AmeriCorps VISTA, your VISTA project, and their roles and responsibilities.*

## VISTA Orientation

OSOT Checklist

[https://www.vistacampus.gov/sites/default/files/OSOT\\_Checklist.pdf](https://www.vistacampus.gov/sites/default/files/OSOT_Checklist.pdf)

*Use this checklist to plan your member onboarding and orientation activities.*

OSOT Template

[https://www.vistacampus.gov/sites/default/files/legacy/50/Orienting/osot\\_template.pdf](https://www.vistacampus.gov/sites/default/files/legacy/50/Orienting/osot_template.pdf)

*Use this calendar template to lay out your multi-day member orientation.*

OSOT Planning Worksheet

[https://www.vistacampus.gov/sites/default/files/legacy/50/Orienting/osot\\_planning\\_worksheet.pdf](https://www.vistacampus.gov/sites/default/files/legacy/50/Orienting/osot_planning_worksheet.pdf)

*Use this worksheet for planning an engaging orientation for new VISTAs.*

## The VAD

Sample VAD 2\_0

<https://www.vistacampus.gov/resources/sample-vad>

*Use this sample VAD to help you write your own.*

Using VADs throughout Your Project

<https://www.vistacampus.gov/resources/using-vads-throughout-your-project>

*Use this worksheet to plan out and document how the VAD will inform your key supervisory duties throughout the project lifecycle.*

Creating Effective VADs

<https://www.vistacampus.gov/resources/creating-effective-vads>

*View this tutorial to gather more information on how to create an effective VAD.*

## Other Resources<sup>1</sup>

Manager Tools, LLC

<https://www.manager-tools.com/>

*This resource provides free resources for managers interested in actionable recommendations to support their work.*

Sample Supervisor and Member Meeting Agenda

<https://www.vistacampus.gov/resources/sample-supervisor-and-member-meeting-agenda>

*Use this sample meeting agenda to plan and facilitate regular one-on-one meetings with your VISTA member.*

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<sup>1</sup> These resources were created by Manager Tools, LLC and are not necessarily endorsed by CNCS. They may be useful to the topic of this webinar.