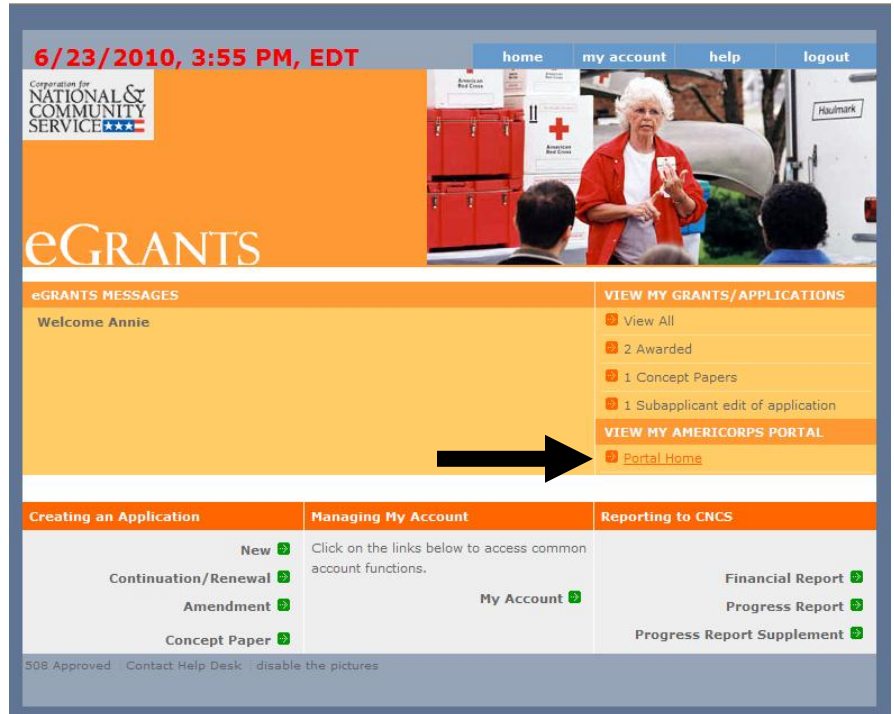


Completing Sponsor Verification Online

1. Login to eGrants.
2. Navigate to the MyAmeriCorps Portal home.



6/23/2010, 3:55 PM, EDT

home my account help logout

Cooperation for NATIONAL & COMMUNITY SERVICE

eGRANTS

eGRANTS MESSAGES
Welcome Annie

VIEW MY GRANTS/APPLICATIONS
View All
2 Awarded
1 Concept Papers
1 Subapplicant edit of application

VIEW MY AMERICORPS PORTAL
Portal Home

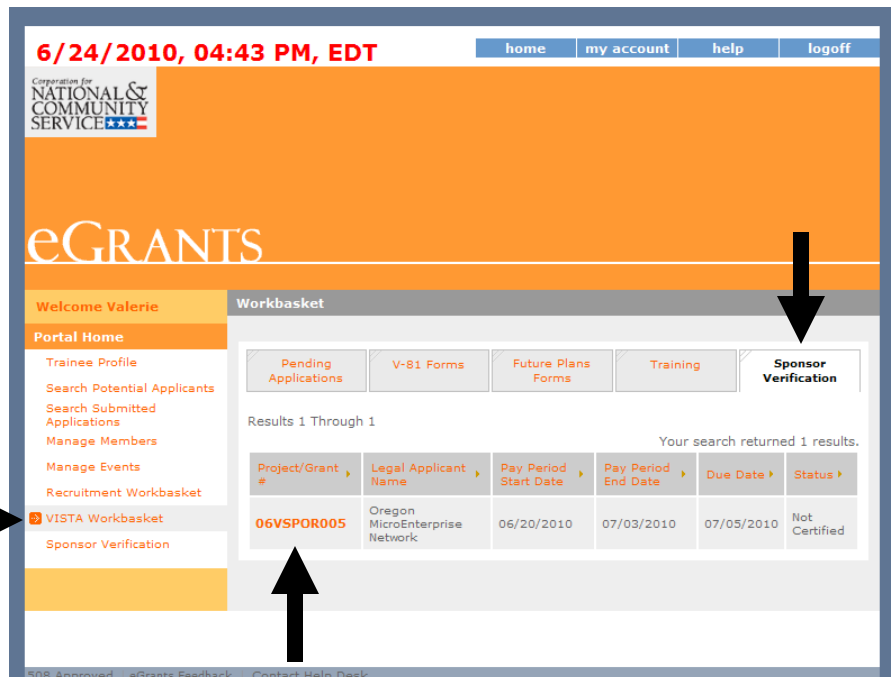
Creating an Application
New
Continuation/Renewal
Amendment
Concept Paper

Managing My Account
Click on the links below to access common account functions.
My Account

Reporting to CNCS
Financial Report
Progress Report
Progress Report Supplement

508 Approved | Contact Help Desk | disable the pictures

3. Navigate to the VISTA Workbasket and click on the "Sponsor Verification" tab.
4. Click on the project number to pull up that pay period's verification roster.



6/24/2010, 04:43 PM, EDT

home my account help logoff

Cooperation for NATIONAL & COMMUNITY SERVICE

eGRANTS

Welcome Valerie

Portal Home
Trainee Profile
Search Potential Applicants
Search Submitted Applications
Manage Members
Manage Events
Recruitment Workbasket
VISTA Workbasket
Sponsor Verification

Workbasket
Pending Applications V-81 Forms Future Plans Forms Training Sponsor Verification

Results 1 Through 1
Your search returned 1 results.

Project/Grant #	Legal Applicant Name	Pay Period Start Date	Pay Period End Date	Due Date	Status
06VSPOR005	Oregon MicroEnterprise Network	06/20/2010	07/03/2010	07/05/2010	Not Certified

508 Approved | eGrants Feedback | Contact Help Desk

- Review the list of VISTAs. The drop down menu defaults to “no action,” which indicates the VISTA member is still serving.
- If a VISTA has left the project since the last report, select the reason by using the drop-down menu.

VISTA Sponsor Verification

Sponsor Verification Form

Program Code: 06VSPOR005
 Legal Applicant: Oregon MicroEnterprise Network
 Pay Period #: 201014
 Pay Period Start: 06/20/2010
 Pay Period End: 07/03/2010
 Due Date: 07/05/2010
 Status: Not Certified

Member Details

ID	Name	Service Start	Service End	Action Required/Reason
645439	Andrew Mueller	08/21/2009	08/20/2010	No Action
645440	Caitlin Horsley	08/21/2009	08/20/2010	No Action
645436	Charles Thompson	08/21/2009	08/20/2010	AWOL Accepted other employment Called for military or jury (long term) duty Death of qualifying family member Death of the VISTA (ed-award)
647947	Christina Taddy	08/21/2009	08/20/2010	Death of the VISTA (stipend-only) Enrollment in AmeriCorps national service term Failure to adhere to program rules
645445	Dick Peel	08/21/2009	08/20/2010	Financial Hardship Health issues
645452	Drew Dillon	08/21/2009	08/20/2010	Health issues of qualifying family Member Other
645448	Eric Puro	08/21/2009	08/20/2010	Participant dissatisfied with CNCS Participant dissatisfied with program
594465	Jinell Smithmyer	08/26/2009	08/25/2010	Returning to school Unanticipated program end, e.g. no further funding
645451	Katherine Gibson	08/21/2009	08/20/2010	No Action
645446	Lee	08/21/2009	08/20/2010	No Action

- When all VISTAs are accounted for, click on the Certify button.

Your electronic submission of this form certifies that these members are currently active on your project and/or that you have contacted the State Office to provide any updates.

print save **certify**

- A message indicating successful submission will appear and the current pay period’s verification will appear in the list.
- If a report is delinquent, it must be completed before a new report can be certified.

eGrants

Welcome Valerie

VISTA Sponsor Verification

Please note:
The sponsor verification form was certified successfully.

All Verification Forms

Results 1 Through 2 Your search returned 2 results.

Project/Grant #	Legal Applicant Name	Pay Period Start Date	Pay Period End Date	Due Date	Status
06VSPOR005	Oregon MicroEnterprise Network	06/06/2010	06/19/2010	06/21/2010	Certified Late
06VSPOR005	Oregon MicroEnterprise Network	06/20/2010	07/03/2010	07/05/2010	Certified

If you have questions, please contact your Corporation State Office.

For help with technical issues, please contact the eGrants Help Desk via the National Service Hotline at 800-942-2677.