<table>
<thead>
<tr>
<th><strong>A TUTOR TRAINING CALENDAR</strong></th>
<th><strong>Program Operation</strong></th>
<th><strong>School or Site Culture</strong></th>
<th><strong>Learning Support</strong></th>
<th><strong>Learner Relationships</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Program introduction</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Reporting systems</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Forming teams</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Community outreach</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Celebration</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Mid-year reflections</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Team development</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Big-picture discussion</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Local networking</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Year-end evaluation/celebration</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Final reflection/evaluations</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**September**

- Program introduction
- Reporting systems
- Forming teams
- Community outreach
- Celebration
- Mid-year reflections and reporting
- Team development
- Big-picture discussion
- Local networking
- Year-end evaluation/celebration
- Final reflection/evaluations

**October**

- School or site culture
- Connecting with school curriculum
- Connecting with teachers
- Multiple ways to learn
- Teacher/tutor dialogue
- Teacher/tutor dialogue
- Final family event
- Family event reflection

**November**

- Learning support
- Planning a tutoring session
- Identifying strengths
- Applying achievements
- Extending resources
- Evaluating student/teacher relationships
- Evaluating achievements

**December**

- Learner relationships
- Subject strategies, II
- Cultural sensitivity
- Meeting challenges
- Supportive relationships
- Sharing stories
- Service learning field experience
- Evaluating student/tutor growth

---

A note about word choice: While most tutoring programs base volunteer activities at school sites, an increasing number are also engaged in out-of-school time and community-based organizations. Though the topics presented here often focus on school settings, they also apply to any site where tutoring occurs.